



COLMESNEIL INDEPENDENT SCHOOL DISTRICT

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Rationale: It is the belief of CHS that all students should maintain the highest level of school attendance as attendance is a key factor in establishing a solid educational foundation.

All students are required to take semester exams. In order to reward the student with exceptional attendance, they may achieve semester test exemption by maintaining an:

- A average in a class and up to three absences
- B average in a class and up to two absences
- C average in a class and up to one absence

School related activities and field trips will not be counted in determining the total number of absences. In order for medical visits to be excused, the student must be on campus for a portion of the day in which the medical visit is scheduled, and bring documentation from the doctor within 48 hours of the medical visit. All other absences will be counted as days missed. The absences accumulated by students who move in during the semester will be utilized in determining testing requirements.

If a student goes over the allowable number of days and is required to take the semester test, he/she may appeal to the building principal/attendance committee and devise a plan to make up excessive absences. The make-up time will typically be accumulated by attending after school tutorial sessions and/or Saturday school. A plan for obtaining clock hours for excessive absences must be in place before the end of the six weeks in which the absence(s) in question happened and the plan must be adhered to in the strictest manner. (Exception: Absences occurring during the first six weeks maybe addressed during the second six weeks of school.)

For example, a student has accumulated 5 absences in periods 1 - 6 periods at the end of the second six weeks, and visited with the attendance committee prior to the six weeks ending. Two of the absences were school related, one was an undocumented doctor's visit, and the other two absences were due to the student not feeling well and stayed at home.

The committee results: The two school related absences were waived, the doctor's visit was not excused because of the failure to provide documentation within 48 hours, and the two other absences were not waived. The student must have an A in the classes to be exempt or make up the appropriate number of clock hours depending upon the grade in the class.